

# Churchill County Library

## Computer Use Policy

The Churchill County Library is pleased to make computers available to our patrons. To ensure that the service operates smoothly, the following rules govern use of all computers:

1. Staff can provide some minor help when available, but computer use is independent. Classes, drop in sessions, and appointments are available at the library for more in-depth computer help and instruction. Please ask at the Front Desk.
2. The library provides commercial software to be used in the library only. Copying of commercial software is prohibited. Patrons are not allowed to load their own programs on the hard disk of the library's computers.
3. Patrons who wish to save data files should bring their own USB drive, writable DVD, or have access to an online service or email account to send materials to. Materials saved to the library computers are wiped from the drive automatically upon reset. The library is not liable or responsible for lost data or USB drives or DVDs.
4. Any use of the computer to facilitate illegal activity is prohibited. Unlawful activities may result in criminal prosecution.
5. Access to the internet is not filtered or restricted on any of the computers.
6. Access to pornographic materials is prohibited.
7. The library charges ten (10) cents for each page printed.
8. Minors (under age 18) will need to have signed permission from a parent or legal guardian.
9. Food and beverages are not allowed in the public computer area.
10. Abuse of the rules will result in loss of computer privileges. Staff members have the right to restrict computer use by those who cannot abide by the library policies.
11. Library staff has the right to cancel or interrupt use of any computer for any reason.

Approved by the Churchill County Library Board of Trustees May 24, 2018